# EAP Counselor Job Interview Questions And Answers



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# EAP Counselor Interview Questions And Answers Guide.

#### Question - 1:

If you had enough money to retire would you?

#### Ans:

Just be honest. If you would retire then say so. But since you can't retire, and the interviewer already knows this, simply answer that since you can't this is type of work you prefer doing. However, if you wouldn't retire if you had the money then explain why. Work is an important element of happiness for most people and many won't retire even when they can.

#### View All Answers

#### Question - 2:

What motivates you at the work place?

#### Ans:

Keep your answer simple, direct and positive. Some good answers may be the ability to achieve, recognition or challenging assignments.

View All Answers

# Question - 3:

Top 13 Situational Interview Questions As EAP Counselor:

#### Ans:

Situational interviews As EAP Counselor are similar to behavioral interview questions - but they are focused on the future, and ask hypothetical questions, whereas behavioral interview questions look at the past.

- The advantage is that employers can put all candidates in the same hypothetical situations, and compare their answers.
- 1. What would you do if you made a strong recommendation in a meeting, but your colleagues decided against it? 2. How you would handle it if your team resisted a new idea or policy you introduced?
- 3. How would you handle it if the priorities for a project you were working on were suddenly changed?
- 4. What would you do if the work of an employee you managed didn't meet expectations?
- 5. What would you do if an important task was not up to standard, but the deadline to complete it had passed? 6. What steps would you take to make an important decision on the job As EAP Counselor?
- 7. How would you handle a colleague you were unable to form a positive relationship with?
   8. What would you do if you disagreed with the way a manager wanted you to handle a problem?
- 9. What would you do if you were assigned to work with a difficult client As EAP Counselor?
- 10. What would you do if you worked hard on a solution to a problem, and your solution was criticized by your team?
- 11. How would you handle working closely with a colleague who was very different from you?
- 12. You're working on a key project that you can't complete, because you're waiting on work from a colleague. What do you do?
- 13. You realize that an early mistake in a project is going to put you behind deadline. What do you do?

View All Answers

# Question - 4:

Tell me a difficult situation you have overcome in the workplace?

# Ans:

Conflict resolution, problem solving, communication and coping under pressure are transferable skills desired by many employers As EAP Counselor.

- Answering this question right can help you demonstrate all of these traits. \* Use real-life examples from your previous roles that you are comfortable explaining
- \* Choose an example that demonstrates the role you played in resolving the situation clearly
- \* Remain professional at all times you need to demonstrate that you can keep a cool head and know how to communicate with people

View All Answers

# Question - 5:

What did you dislike about your old job?

# Ans:

Try to avoid any pin point , like never say "I did not like my manager or I did not like environment or I did not like team" Never use negative terminology. Try to



View All Answers

#### Question - 6:

Have you ever been caught stealing, or better yet, have you ever stole anything?

#### Ans:

I guess everyone takes a pen or paper or little things like that. But other than that, NO. I have never stole from my employers or better yet As EAP Counselor, from anyone.

View All Answers

#### Question - 7:

What relevant work experience do you have in this career field As EAP Counselor?

#### Ans:

Talk about specific work related experience for the position you're interviewing for. Make sure the experience is relevant. Don't talk about previous experience that is not related to the position in question. If you don't have specific career related experience speak about prior experience that has helped you develop the specific knowledge and skills required for the position you are applying for.

# View All Answers

#### Question - 8:

How do you handle confidentiality in your work?

#### Ans:

Often, interviewers will ask questions to find out the level of technical knowledge As EAP Counselor that a candidate has concerning the duties of a care assistant. In a question such as this, there is an opportunity to demonstrate professional knowledge and awareness. The confidentiality of a person's medical records is an important factor for a care assistant to bear in mind.

#### View All Answers

### Question - 9:

How well do you perform under pressure?

#### Ans:

This is a fair question, as potential employers want to know if you're going to be able to get the job done even when things get a little bit stressful. You may say that you thrive under pressure or that you're able to get the job done even when things get a little bit stressful, just make sure to provide some real world examples of your ability to work under pressure in a prior job.

# View All Answers

#### Question - 10:

If you have multiple projects on your plate, how do you handle completing them on time?

# Ans:

Prioritize based on business importance. Set clear timelines for each so that you know which ones to knock out first. Get your teammates to help if necessary.

#### Question - 11:

Give me an example of a time when you were able to successfully communicate with another person even when that individual may not have personally liked you (or vice versa). How did you handle the situation? What obstacles or difficulties did you face? How did you deal with them?

#### Ans:

First, the key is to state the differences in personality to give the interviewer some background. Second, you want to discuss how that was affecting the situation. Third, show how you were able to adapt to the way the person wanted to be communicated with to achieve your goals *View All Answers* 

# Question - 12:

Tell me about a time when you had to make a decision without all the information you needed. How did you handle it As EAP Counselor? Why? Were you happy with the outcome?

### Ans:

In many scenarios, you will not have all the information needed. The key is to make the best possible decision based on what you deem to be a sufficient amount of information.

#### View All Answers

#### Question - 13:

Tell us about a suggestion you have made that has benefited an organization you've worked for?

# Ans:

This is another opportunity to show the interviewer what you're capable of so make sure to be prepared for this type of question. Have an example ready and make sure its an example of a suggestion you've made that was accepted and that have positive influence. If you can come up with an example that relates to the position you're applying for that would be even better.

#### View All Answers



### Question - 14:

Top 12 Stress Based Interview Questions As EAP Counselor:

#### Ans:

Some jobs require employees to work under stress, and some interviewers just like to see how applicants handle stressful questions.

There are many questions designed for putting the interviewee into an awkward situation, or throwing them off, to see how they do under stress. Here are some samples.

- 1. How do you feel this interview is going As EAP Counselor?
- 2. How would you handle undeserved criticism from a superior?
- 3. How many other jobs are you applying for?
- 4. What would you do if you saw a colleague stealing supplies or equipment?
  5. What did you do when you had a boss you didn't get along with?
- 6. What would you do when you had a boss you didn't get along with? 6. What would you do if a colleague took credit for your idea, and got a promotion?
- 7. Was the stress of your previous job too much for you?
- 8. What would you do if a colleague admitted to lying on their resume to get the job?
- 9. What would you do if a customer verbally insulted you in front of co-workers?
- 10. What would you change about the design of a baseball hat?
- 11. Why were you fired from your previous job As EAP Counselor?
- 12. How successful do you think you've been so far?

View All Answers

Question - 15:

How do you stay organized?

#### Ans:

By maintaining proper routine every day. Putting my strongest points with my weakness. High priority always comes first As EAP Counselor. *View All Answers* 

Question - 16:

What qualities do you look for in a boss?

# Ans:

Remain optimistic and do not be too specific. Good attributes include moral character, honesty, and intelligence since managers usually believe they possess these qualities.

## View All Answers

### Question - 17:

Where do you see your career in five years As EAP Counselor?

#### Ans:

I would like to retire from this company. I would like to make a difference in the company whether in the company or any other position or area of the company As EAP Counselor.

# View All Answers

#### Question - 18:

Your client is upset with you for a mistake you made, how do you react?

#### Ans:

Acknowledge their pain - empathize with them. Then apologize and offer a solution to fix the mistake.

View All Answers

### Question - 19:

Why do you want to leave your current company As EAP Counselor?

# Ans:

Bad Answer: Complaining about or blaming their former job, boss or colleagues. Also, having no good reason. Good answer: One that focuses on the positives about why the job they're applying for offers them better learning or career opportunities, chances for advancement, aligns more closely to their long term goals, or is a better fit for them.

## View All Answers

#### Question - 20:

Top 11 Questions to Verify Experience and Credentials As EAP Counselor:

### Ans:

Sometimes people want a job a little too bad - and they may fudge their credentials and experience a bit.

- If you've run into this problem, are worried about it, or have credentials and experience that are absolutely essential, you may need to ask a few verification questions. If you are a candidate, you should review your resume and make sure you know all the key points, and that nothing has been misconstrued.
- 1. What grades did you get in college?
- 2. What were your responsibilities when you worked in job x?
- 3. How many people were on your team at your last job?
- 4. What will your previous manager/supervisor say when I ask where you needed to improve?
- 5. What was your beginning and ending salary at job x?
- 6. What were your beginning and ending titles at job x?
- 7. Are you eligible for rehire at job x?



- 8. What tools are necessary for performing job x?
- 9. Describe to me how you would perform [x typical job task].
- 10. What was the focus of your thesis? 11. When did you leave company x?
- 11. When did you leave company x?

<u>View All Answers</u>

#### Question - 21:

Have you ever you have been in a position As EAP Counselor where you've had to fire someone? How did you feel about that experience?

#### Ans:

Be very thoughtful about your answer. This is a very serious matter for most companies and requires a very serious answer. You need to express that you will do it when it is the right thing to do but you don't want to give the impression that you're callus to the process. Don't forget that firing is not the same as laying someone off - it typically is for the direct benefit of the company.

View All Answers

#### Question - 22:

What do you feel you deserve to be paid?

#### Ans:

Do your research before answering this question - first, consider what the market average is for this job. You can find that by searching on Google (title followed by salary) and globalguideline.com and other websites. Then, consider this - based on your work experience and previous results, are you above average, if yes, by what % increase from your pay today from your perspective? Also - make sure if you aim high you can back it up with facts and your previous results so that you can make a strong case.

### View All Answers

#### Question - 23:

Describe your work style?

#### Ans:

Describe the positive aspects of your work style if possible, including: work ethic, attention to detail, interpersonal skills, skill sets (analytical or otherwise), leadership abilities, communication skills.

# View All Answers

#### Question - 24:

Explain a time when you did not get along with your coworker?

#### Ans:

I used to lock heads with a fellows. We disagreed over a lot of things - from the care of civilians to who got what shifts to how to speak with a victim's family. Our personalities just didn't mesh. After three months of arguing, I pulled her aside and asked her to lunch. At lunch, we talked about our differences and why we weren't getting along. It turns out, it was all about communication. We communicated differently and once we knew that, we began to work well together. I really believe that talking a problem through with someone can help solve any issue.

View All Answers

#### Question - 25:

What does "collaboration with teammates" mean to you?

## Ans:

Drinking at the water cooler together is not the best example. Think of how you can collaborate with teammates to generate new ideas, to create initiatives to impact the business' success for the better (specifically in the department that you're applying for). For example, if you're applying to marketing, collaboration could mean discussing new ways of social media advertising to reach an audience of over a million people to strengthen the brand awareness of the company.

# Question - 26:

What are three positive characteristics you wish you had?

# Ans:

The key here is to be honest about your wish list but then to describe how you plan on developing or growing those characteristics so that it becomes a reality. For example, I wish I had a stronger work ethic and I am reading a book right now about how to instill a better discipline around getting work done efficiently. *View All Answers* 

# Question - 27:

How do you handle your anger?

#### Ans:

I don't get angry very easily but in the rare occasion that I do, I hold it in and act as though nothing is wrong. View All Answers

# Question - 28:

How would you describe your approach to EAP Counselor?

# Ans:

In more general terms, a question such as this gives a candidate the opportunity to talk about their professional philosophy and skills. While the question is general in



nature, the best answers are usually quite specific, picking one or two points and exemplifying them with instances from personal history.

View All Answers

#### Question - 29:

How articulate are you in expressing your ideas?

#### Ans:

One of the best ways to answer this question is clearly articulate three points that demonstrate how articulate you are (and in a sense show that in a live setting) - for example: "I would say I'm articulate because one, I typically gather my thoughts before speaking, two, I organize my thoughts well, and three I'm concise when making a point.

View All Answers

#### Question - 30:

What qualities do you believe are important to have as a manager?

#### Ans:

Great managers tend to empower their employees to be successful through strong coaching. They understand how to manage relationships - this is commonly referred to emotional intelligence. They have to be able to handle both client and staff situations that require them to be calm under pressure to clearly think of solutions to complex problems. Most importantly they must be able to articulate the vision to the team and inspire them to work together to collectively achieve that goal *View All Answers* 

#### Question - 31:

What motivates you to work As EAP Counselor?

#### Ans:

Describe what makes you passionate about the work. It could be the company's vision, the product, your desire to succeed, the clients, your peers and so on. They key is to first understand what internally motivates you to do your job and then to emphasize that in a positive way *View All Answers* 

#### Question - 32:

Why do you want to join our company?

#### Ans:

This is a question that is aimed at finding out whether you know enough about the company and the basic market. The best way to answer this question is to do some research on the company and highlight its positive points.

# View All Answers

#### Question - 33:

If hired, how do you intend on making a difference with our company?

#### Ans:

Dedicate myself to learn everything about the new company that I can, look for ways and ideas that could improve, processes, safety, removing obstacles from the associates, I want to advance within the company.

View All Answers

#### Question - 34:

How have you achieved your success?

#### Ans:

Discuss stories of how you've progressed over the years to achieve success. People relate best to stories. *View All Answers* 

#### Question - 35:

What can you tell me about team work as part of the job As EAP Counselor?

#### Ans:

There is usually a team of staff nurses working in cooperation with each other. A team of nurses has to get along well and coordinate their actions, usually by dividing their responsibilities into sectors or specific activities. They help each other perform tasks requiring more than one person. *View All Answers* 

#### Question - 36:

What are you passionate about?

#### Ans:

Ask yourself - what are your core passions that you wake up excited to act on each and every day? Ask yourself what makes you happy or drives you - is it helping others? Is it making money? Is it creating something? Is it about changing the world? Etc. *View All Answers* 

#### Question - 37:

How do you stay up to date with industry?



#### Ans:

Discuss how you stay up to date by reading industry specific sites, magazines, and Google / yahoo news. Also make sure you stay up to date by reading the current news on the company's website.

View All Answers

#### Question - 38:

What is your perception of taking on risk?

#### Ans:

You answer depends on the type of company you're interviewing for. If it's a start up, you need to be much more open to taking on risk. If it's a more established company, calculated risks to increase / improve the business or minimal risks would typically be more in line.

Question - 39:

Who are your role models? Why?

#### Ans:

If possible, cite role models you're truly passionate about - passion is contagious and will show you're being genuine. If the role model is in the same or similar industry as the company in an executive level position, even better.

#### Question - 40:

Explain me about a challenge or conflict you've faced at work As EAP Counselor, and how you dealt with it?

#### Ans:

In asking this interview question, your interviewer wants to get a sense of how you will respond to conflict. Anyone can seem nice and pleasant in a job interview, but what will happen if you're hired?. Again, you'll want to use the S-T-A-R method, being sure to focus on how you handled the situation professionally and productively, and ideally closing with a happy ending, like how you came to a resolution or compromise.

View All Answers

#### Question - 41:

Did you get on well with your last manager?

#### Ans:

A dreaded question for many! When answering this question never give a negative answer. "I did not get on with my manager" or "The management did not run the business well" will show you in a negative light and reduce your chance of a job offer. Answer the question positively, emphasizing that you have been looking for a career progression. Start by telling the interviewer what you gained from your last job As EAP Counselor

# View All Answers

#### Question - 42:

Tell me an occasion when you needed to persuade someone to do something?

#### Ans:

Interpersonal relationships are a very important part of being a successful care assistant. This question is seeking a solid example of how you have used powers of persuasion to achieve a positive outcome in a professional task or situation. The answer should include specific details.

#### Question - 43:

Do you have any question regarding this job As EAP Counselor?

#### Ans:

Never ask Salary, perks, leave, place of posting, etc. regarded questions. Try to ask more about the company to show how early you can make a contribution to your organization like. "Sir, with your kind permission I would like to know more about induction and developmental programs?" OR Sir, I would like to have my feedback, so that I can analyze and improve my strengths and rectify my shortcomings.

#### View All Answers

#### Question - 44:

How much do you expect to get paid As EAP Counselor?

#### Ans:

For this be prepared and research salary to find out what similar positions are paying in your area before you go to the interview. Try to find this information out before giving your salary expectations. You can and should provide a range instead of an exact number. But again, don't say any numbers you're not comfortable with because if the employer offers you a salary at the lowest end of your range, you don't have much to negotiate with when it comes to getting a higher salary. *View All Answers* 

#### Question - 45:

What do you know about the company?

#### Ans:

Any candidate can read and regurgitate the company's "About" page. So, when interviewers ask this, they aren't necessarily trying to gauge whether you understand the mission-they want to know whether you care about it. Start with one line that shows you understand the company's goals, using a couple key words and phrases from the website, but then go on to make it personal. Say, "I'm personally drawn to this mission because..." or "I really believe in this approach because..." and share a



#### personal example or two.

View All Answers

#### Question - 46:

How would you observe the level of motivation of your subordinates?

#### Ans:

Choosing the right metrics and comparing productivity of everyone on daily basis is a good answer, doesn't matter in which company you apply for a supervisory role.

View All Answers

#### Question - 47:

Why are you leaving your current job?

#### Ans:

This is a toughie, but one you can be sure you'll be asked. Definitely keep things positive-you have nothing to gain by being negative about your past employers. Instead, frame things in a way that shows that you're eager to take on new opportunities and that the role you're interviewing for is a better fit for you than your current or last position. For example, "I'd really love to be part of product development from beginning to end, and I know I'd have that opportunity here." And if you were let go? Keep it simple: "Unfortunately, I was let go," is a totally OK answer.

# View All Answers

# Question - 48:

How do you evaluate your ability to handle conflict?

#### Ans:

I pride myself on being a good problem solver. Through my previous job and management positions I have faced numerous conflicts in different situations, and my experiences have helped me to hone my issue resolution skills. I believe that it is important to get to and address the root of the issue, in a respectable manner.

#### Question - 49:

How do you act when you encounter competition?

#### Ans:

This question is designed to see if you can rise the occasion. You want to discuss how you are the type to battle competition strongly and then you need to cite an example if possible of your past work experience where you were able to do so.

# <u>View All Answers</u>

## Question - 50:

What type of work environment do you prefer?

#### Ans:

Ideally one that's similar to the environment of the company you're applying to. Be specific.

#### View All Answers

### Question - 51:

Explain me about a time when you reached a goal within a tight deadline?

#### Ans:

I work well under pressure to meet deadlines without jeopardizing the quality of my work. I have always worked in a fast pace environment where we are constantly under pressure to achieve best results within a time frame.

View All Answers

#### Question - 52:

What are your salary expectations As EAP Counselor?

# Ans:

This question is like a loaded gun, tricky and dangerous if you're not sure what you are doing. It's not uncommon for people to end up talking salary before really selling their skills, but knowledge is power as this is a negotiation after all. Again, this is an area where doing your research will be helpful as you will have an understanding of average salary.

One approach is asking the interviewer about the salary range, but to avoid the question entirely, you can respond that money isn't a key factor and you're goal is to advance in your career. However, if you have a minimum figure in mind and you believe you're able to get it, you may find it worth trying.

# View All Answers

#### Question - 53:

What's a time you exercised leadership?

# Ans:

Depending on what's more important for the the role, you'll want to choose an example that showcases your project management skills (spearheading a project from end to end, juggling multiple moving parts) or one that shows your ability to confidently and effectively rally a team. And remember: "The best stories include enough detail to be believable and memorable,". Show how you were a leader in this situation and how it represents your overall leadership experience and potential. *View All Answers* 



#### Question - 54:

What kind of salary do you need As EAP Counselor?

#### Ans:

This is a loaded question and a nasty little game that you will probably lose if you answer first. So, do not answer it. Instead, say something like, that's a tough question. Can you tell me the range for this position? In most cases, the interviewer, taken off guard, will tell you. If not, say that it can depend on the details of the job. Then give a wide range.

<u>View All Answers</u>

#### Question - 55:

Do you have any questions for me?

#### Ans:

Good interview questions to ask interviewers at the end of the job interview include questions on the company growth or expansion, questions on personal development and training and questions on company values, staff retention and company achievements.

# View All Answers

# Question - 56:

What's your salary history?

#### Ans:

When you are interviewing for a new job, it is common practice for the company to ask you about your salary history. I typically want to know what the candidate's base salary is, if they receive any bonus, the average bonus amount, and any additional compensation or perks, such as 500k matching, stock grants or stock options, paid time off and how much they are required to pay towards their medical premiums.

# Question - 57:

What does quality work mean to you?

#### Ans:

Quality work to be is about doing work to the require or set standard, which is very important when it comes to warehouse operations.

<u>View All Answers</u>

#### Question - 58:

What would your first 30, 60, or 90 days look like in this role As EAP Counselor?

#### Ans:

Start by explaining what you'd need to do to get ramped up. What information would you need? What parts of the company would you need to familiarize yourself with? What other employees would you want to sit down with? Next, choose a couple of areas where you think you can make meaningful contributions right away. (e.g., "I think a great starter project would be diving into your email marketing campaigns and setting up a tracking system for them.") Sure, if you get the job, you (or your new employer) might decide there's a better starting place, but having an answer prepared will show the interviewer where you can add immediate impact-and that you're excited to get started.

View All Answers

#### Question - 59:

How would your friends describe you?

#### Ans:

My friends would probably say that I'm extremely persistent - I've never been afraid to keep going back until I get what I want. When I worked as a program developer, recruiting keynote speakers for a major tech conference, I got one rejection after another - this was just the nature of the job. But I really wanted the big players - so I wouldn't take no for an answer. I kept going back to them every time there was a new company on board, or some new value proposition. Eventually, many of them actually said "yes" - the program turned out to be so great that we doubled our attendees from the year before. A lot of people might have given up after the first rejection, but it's just not in my nature. If I know something is possible, I have to keep trying until I get it.

View All Answers

#### Question - 60:

How would you rate your communication and interpersonal skills for this job As EAP Counselor?

#### Ans:

These are important for support workers. But they differ from the communication skills of a CEO or a desktop support technician. Communication must be adapted to the special ways and needs of the clients. Workers must be able to not only understand and help their clients, but must project empathy and be a warm, humane presence in their lives.

#### View All Answers

#### Question - 61:

Give an example of a time you successfully worked As EAP Counselor on a team?

# Ans:

On the whole I prefer to stick to doing what I'm told rather than setting myself up to fail by doing things off my own bat. But there was this one time when I suggested to my boss at the pizza parlor that she try offering an 'all you can eat' deal to students to boost trade on Mondays. She thought it was an interesting idea but nothing ever came of it.

View All Answers



#### Question - 62:

What is your greatest weakness As EAP Counselor? What are you doing to improve it?

#### Ans:

I believe my biggest weakness As EAP Counselor is wanting to help anyone I can help. What I mean is I am willing to take on task that are not my job. I want to learn all I can. However, that has helped me get promoted or even asked to help in times of need in other department. I have been know as the "go to person" when help is needed.

# <u>View All Answers</u>

# Question - 63:

What is your biggest achievement?

# Ans:

Quality work to be is about doing work to the require or set standard, which is very important when it comes to warehouse operations. View All Answers

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