# DDB Job Interview Questions And Answers



**Interview Questions Answers** 

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# **DDB Interview Questions And Answers Guide.**

#### Question - 1:

Can you describe your ideal boss/supervisor?

#### Ans:

During the interview In DDB process employers will want to find out how you respond to supervision. They want to know whether you have any problems with authority, If you can work well as part of a group (see previous question) and if you take instructions well etc.

Never ever, criticize a past supervisor or boss. This is a red flag for airlines and your prospective employer will likely assume you are a difficult employee, unable to work in a team or take intruction and side with your former employer.

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#### Question - 2:

Can you explain why you changed career paths In DDB?

#### Ans:

Don't be thrown off by this question-just take a deep breath and explain to the hiring manager why you've made the career decisions In DDB you have. More importantly, give a few examples of how your past experience is transferable to the new role. This doesn't have to be a direct connection; in fact, it's often more impressive when a candidate can make seemingly irrelevant experience seem very relevant to the role.

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## Question - 3:

How do you evaluate success In DDB?

## Ans:

I evaluate success In DDB in different ways. At work, it is meeting the goals set by my supervisors and my fellow workers. It is my understanding, from talking to other employees, that the Global Guideline company is recognized for not only rewarding success but giving employees opportunity to grow as well.

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## Question - 4:

How do you prioritize your work?

## Ans:

Depends on the situation... I like to label certain tasks as either A B or C...A being the one that requires immediate attention, and C which are tasks that aren't urgent but eventually need to get done... I like to focus my work In DDB on the things that need to get done, and done quickly... While balancing the other work alongside our first priorities.

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## Question - 5:

How have you made an impact on your team in the past?

## Ans

I would explain and show to him or her best way possible and if they have a better way then I will encourage him or her to let me know then we can see if it works or not In DDB.

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## Question - 6:

How well do you know our company?

## Ans:

Well, a developed company that is gradually building their reputation in the competitive world.

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## Question - 7:

What are your strengths In DDB?

#### Ans

This is one of the most common questions you will be asked. Give an answer relevant to the skills and qualities relevant to the position you are applying to. The interviewer is trying to find if your strengths match the job. For example, if you are applying for a job In DDB where accuracy is an important issue, one of your strengths could be that you have an eye for detail. It may useful to find different words to describe similar attributes and qualities in order to avoid repetition.

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#### Question - 8:

What did you dislike about your old job?

#### Ans:

Try to avoid any pin point, like never say "I did not like my manager or I did not like environment or I did not like team" Never use negative terminology. Try to keep focus on every thing was good In DDB, I just wanted to make change for proper growth.

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## Question - 9:

What experience do you have In DDB?

#### Ans:

The employer would want to know that not only you can do the job but you can make the difference and bring significant contribution - Simple as that.

No doubt that this is your time to perform and present yourself - You have to introduce/sell yourself to the interviewer. Prepare your answer based on your qualification, professional experience and what you've already achieved in your previous jobs. This is your time to express why you think that your professional abilities fit into the job and its requirements.

Top 10 employment experience you'd want to review:

- \* Companies you worked for with dates
- \* The positions you've held
- \* Key projects and responsibilities
- \* Achievements
- \* Coursework & continues education
- \* Expertise
- \* Tools you used (software, hardware)
- \* Knowledge of languages
- \* Engagement with customers and key industry leaders
- \* Team work you were involved (and your contribution)

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## Question - 10:

When were you most satisfied in your job In DDB?

## Ans:

I'm a people person. I was always happiest and most satisfied when I was interacting with community residents, making sure I was able to meet their needs and giving them the best possible comfort in a tough situation. It was my favorite part of the job, and it showed. Part of the reason I'm interested in this job is that I know I'd have even more interaction with the public, on an even more critical level.

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## Question - 11:

Are you good at working in a team In DDB?

## Ans:

Before you answer, consider how you best contribute to a team:

- \* Do you get along easily with people?
- \* Are you an effective collaborator?
- \* Can you communicate with people from various backgrounds and with different personalities?
- \* Can you motivate people?
- \* Do you know how to push back tactfully?
- \* Can you mediate conflicts?
- \* Can you deal with difficult personalities?

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## Question - 12:

Do you like being around people?

## Ans:

People skills are a necessity for medical assistants. When answering this question, be sure to show that you enjoy interacting and working with others and that you also derive great enjoyment from helping others. This will show that you are a team player and that you would be a valuable team member In DDB.

View All Answers

## Question - 13:

Do you work well on a team? How would you define teamwork?

## Ans:

I would define team work as getting the job done In DDB whether that means if I have to do more then the guy next to me as long as the work gets finished.

#### Question - 14:

How do you imagine a typical day of an employee in our company In DDB?

#### Anc.

Just do not say that you imagine to only walk and watch what people do. Rather try to show them your attention to details and proactive attitude to job. Mention that you would try to observe the problems, weaknesses as well as opportunities to improve the results and take measures according to it.

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## Question - 15:

How would you estimate the weight of the Chrysler building?

#### Δne·

This is a process guesstimate where the interviewer wants to know if you know what to ask. First, you would find out the dimensions of the building (height, weight, depth). This will allow you to determine the volume of the building. Does it taper at the top? (Yes.) Then, you need to estimate the composition of the Chrysler building. Is it mostly steel? Concrete? How much would those components weigh per square inch? Remember the extra step: find out whether you're considering the building totally empty or with office furniture, people, etc. If you're including the contents, you might have to add 20 percent or so to the building's weight.

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## Question - 16:

If you have seven white socks and nine black socks in a drawer, how many socks do you have to pull out blindly in order to ensure that you have a matching pair?

#### Ans:

if the first one is one color (say, white), and the second one is the other color (black), then the third one, no matter what the color, will make a matching pair. (Sometimes you're not supposed to think that hard.)

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#### Question - 17:

Tell me an occasion when you needed to persuade someone to do something?

#### Ans:

Interpersonal relationships are a very important part of being a successful care assistant. This question is seeking a solid example of how you have used powers of persuasion to achieve a positive outcome in a professional task or situation. The answer should include specific details.

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#### Question - 18:

What have you done to reduce costs, increase revenue, or save time?

## Ans:

Even if your only experience is an internship, you have likely created or streamlined a process that has contributed to the earning potential or efficiency of the practice. Choose at least one suitable example and explain how you got the idea, how you implemented the plan, and the benefits to the practice.

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## Question - 19:

What is your greatest strength? How does it help you In DDB?

## Ans:

One of my greatest strengths, and that I am a diligent worker... I care about the work getting done.. I am always willing to help others in the team.. Being patient helps me not jump to conclusions... Patience helps me stay calm when I have to work under pressure.. Being a diligent worker.. It ensures that the team has the same goals in accomplishing certain things.

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## Question - 20:

Why were you fired?

## Ans:

OK, if you get the admittedly much tougher follow-up question as to why you were let go (and the truth isn't exactly pretty), your best bet is to be honest (the job-seeking world is small, after all). But it doesn't have to be a deal-breaker. Share how you've grown and how you approach your job and life now as a result. If you can position the learning experience as an advantage for this next job, even better.

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## Question - 21:

Describe a typical work week for this position In DDB?

## Ans:

Interviewers expect a candidate for employment to discuss what they do while they are working in detail. Before you answer, consider the position In DDB you are applying for and how your current or past positions relate to it. The more you can connect your past experience with the job opening, the more successful you will be at answering the questions.

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## Question - 22:

Do you have good computer skills?

#### Ans:

It is becoming increasingly important for medical assistants to be knowledgeable about computers. If you are a long-time computer user with experience with different software applications, mention it. It is also a good idea to mention any other computer skills you have, such as a high typing rate, website creation, and more. View All Answers

## Question - 23:

Explain me about your experience working in this field In DDB?

#### Anc.

I am dedicated, hardworking and great team player for the common goal of the company I work with. I am fast learner and quickly adopt to fast pace and dynamic area. I am well organized, detail oriented and punctual person.

View All Answers

## Question - 24:

How do you handle stressful situations?

#### Ans:

By remaining calm, weighing out all my options and executing a plan to get the situation resolve.

View All Answers

#### Question - 25:

How many square feet of pizza are eaten in the United States each month?

#### Ans:

This is a classic guesstimate question where you need to think aloud. And so first off you round the U.S. population to 300 million people (it's actually about 315 million but rounding will be much easier and your interviewer will not score you lower for rounding). Then estimate how many people eat pizza. A decent educated guess is two out of every three people, or 200 million. Now let's say the average pizza-eating person eats pizza twice a month, and eats two slices at a time. That's four slices a month. If the average slice of pizza is perhaps six inches at the base and 10 inches long, then the slice is 30 square inches of pizza. So, four pizza slices would be 120 square inches (30 times 4).

Since one square foot equals 144 square inches (12 times 12), let's assume that each person who eats pizza eats one square foot per month. Since there are 200 million pizza-eating Americans, 200 million square feet of pizza are consumed in the U.S. each month. To summarize: 300 million people in America, 200 million eat pizza, average slice of pizza is six inches at the base and 10 inches long or 30 square inches, average American eats four slices of pizza a month, four pieces times 30 square inches equals 120 square inches (one square foot is 144 square inches), so let's assume one square foot per person, and thus one square foot times 200 million people equals 200 million square feet of pizza a month.

View All Answers

## Question - 26:

How would you motivate your team members to produce the best possible results?

## Ans:

Trying to create competitive atmosphere, trying to motivate the team as a whole, organizing team building activities, building good relationships amongst people.

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## Question - 27:

What are your salary expectations In DDB?

## Ans

This question is like a loaded gun, tricky and dangerous if you're not sure what you are doing. It's not uncommon for people to end up talking salary before really selling their skills, but knowledge is power as this is a negotiation after all. Again, this is an area where doing your research will be helpful as you will have an understanding of average salary.

One approach is asking the interviewer about the salary range, but to avoid the question entirely, you can respond that money isn't a key factor and you're goal is to advance in your career. However, if you have a minimum figure in mind and you believe you're able to get it, you may find it worth trying.

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## Question - 28:

What do you know about the company?

## Ans:

Any candidate can read and regurgitate the company's "About" page. So, when interviewers ask this, they aren't necessarily trying to gauge whether you understand the mission-they want to know whether you care about it. Start with one line that shows you understand the company's goals, using a couple key words and phrases from the website, but then go on to make it personal. Say, "I'm personally drawn to this mission because..." or "I really believe in this approach because..." and share a personal example or two.

View All Answers

## Question - 29:

What is your greatest weakness In DDB? What are you doing to improve it?

## Ans:

I believe my biggest weakness In DDB is wanting to help anyone I can help. What I mean is I am willing to take on task that are not my job. I want to learn all I can. However, that has helped me get promoted or even asked to help in times of need in other department. I have been know as the "go to person" when help is needed.

#### Question - 30:

Are you planning to continue your studies and training In DDB?

#### Ans:

If asked about plans for continued education, companies typically look for applicants to tie independent goals with the aims of the employer. Interviewers consistently want to see motivation to learn and improve. Continuing education shows such desires, especially when potentials display interests in academia potentially benefiting the company.

Answering in terms of "I plan on continuing my studies in the technology field," when offered a question from a technology firm makes sense. Tailor answers about continued studies specific to desired job fields. Show interest in the industry and a desire to work long-term in said industry. Keep answers short and to the point, avoiding diatribes causing candidates to appear insincere.

View All Answers

#### Question - 31:

Give an example of a time you successfully worked In DDB on a team?

#### Anc.

On the whole I prefer to stick to doing what I'm told rather than setting myself up to fail by doing things off my own bat. But there was this one time when I suggested to my boss at the pizza parlor that she try offering an 'all you can eat' deal to students to boost trade on Mondays. She thought it was an interesting idea but nothing ever came of it.

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#### Question - 32:

How do you evaluate your ability to handle conflict?

#### Ans:

I pride myself on being a good problem solver. Through my previous job and management positions I have faced numerous conflicts in different situations, and my experiences have helped me to hone my issue resolution skills. I believe that it is important to get to and address the root of the issue, in a respectable manner.

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#### Question - 33:

How do you keep each member of the team involved and motivated?

#### Ans:

Many managers mistakenly think that money is the prime motivator for their employees. However, according to surveys by several different companies, money is consistently ranked five or lower by most employees. So if money is not the best way to motivate your team, what is? Employees' three most important issues according to employees are:

- \* Respect
- \* A sense of accomplishment
- \* Recognition

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## Question - 34:

What type of people do you not work well with?

## Ans:

Be very careful answering this question as most organization employ professionals with an array of personalities and characteristics. You don't want to give the impression that you're going to have problems working with anyone currently employed at the organization. If you through out anything trivial you're going to look like a whiner. Only disloyalty to the organization or lawbreaking should be on your list of personal characteristics of people you can't work with.

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## Question - 35:

What would your previous employer say is your greatest strength?

## Ans

Be prepared for this question. If you have to sit and think about it it's going to appear as if you're not sure or that you've never identified your own value in the work place - not good. You don't have to have a complex response. Keep it simple and honest. For example, several possibilities could be Leadership, Problem solving ability, Initiative, Energy, Work ethic, Innovative, etc., etc.

View All Answers

## Question - 36:

What has disappointed you about a previous job?

## Ans:

Again, this question could get you in trouble so tread carefully. Some good answers might be that your previous job didn't provide any room for growth, that you were laid off due to a mandatory reduction in staff, that they closed their office in your state and required you to relocate, etc. Make sure not to mention anything negative about the people you worked with, the company in general or the job itself.

View All Answers

## Question - 37:

What have you learned from mistakes on the job?

## Ans:

Candidates without specific examples often do not seem credible. However, the example shared should be fairly inconsequential, unintentional, and a learned lesson

should be gleaned from it. Moving ahead without group assistance while assigned to a group project meant to be collaborative is a good example.

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## Question - 38:

What can you offer us that someone else can not?

#### Δns.

Bad Answer: Going negative - if the candidate starts trash talking other candidates, it's a sure sign of a bad attitude. Also, if they can't provide a solid answer, it may show that they lack thorough knowledge of the skills the job requires, and an understanding of where they fit in.

Good answer: The candidate can name specific skills, abilities or understandings they have that apply directly to the job that other candidates are unlikely to have, or are in short supply.

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#### Question - 39:

Explain me what do you know about our company?

#### Ans:

Bad Answer: They don't know much about the company. If a candidate is serious and enthusiastic, they should have done some basic research.

Good answer: An answer that shows they've really done their homework and know what the company does, any important current events that involve the company, and the work culture.

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#### Question - 40:

You notice there are too many non productive internal meetings being held, what do you do?

#### Anc.

Reach out to your boss and let him know that first you value his leadership and organization but that you are being overwhelmed with the amount of non productive internal meetings.

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#### Question - 41:

Tell me about a problem that you've solved in a unique or unusual way. What was the outcome? Were you happy or satisfied with it?

#### Ans:

In this question the interviewer is basically looking for a real life example of how you used creativity to solve a problem.

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## Question - 42:

Tell me about a time when you had to make a decision without all the information you needed. How did you handle it In DDB? Why? Were you happy with the outcome?

## Ans:

In many scenarios, you will not have all the information needed. The key is to make the best possible decision based on what you deem to be a sufficient amount of information.

View All Answers

## Question - 43:

Give me an example of a time when you set a goal and were able to meet or achieve it?

## Ans:

Show that you set great goals and the process and steps you took to achieve it. Details really matter here.

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## Question - 44:

Describe your work style?

## Ans:

Describe the positive aspects of your work style if possible, including: work ethic, attention to detail, interpersonal skills, skill sets (analytical or otherwise), leadership abilities, communication skills.

View All Answers

## Question - 45:

What is your biggest fear?

## Ans

Don't try to sugarcoat the answer by listing something ambitious as a fear, unless you truly mean it (for example: I fear being a great leader) - Share your real fears but discuss how you would overcome them.

View All Answers

## Question - 46:

What are you passionate about?

#### Ans:

Ask yourself - what are your core passions that you wake up excited to act on each and every day? Ask yourself what makes you happy or drives you - is it helping others? Is it making money? Is it creating something? Is it about changing the world? Etc.

View All Answers

#### Question - 47:

How have you achieved your success?

#### Ans:

Discuss stories of how you've progressed over the years to achieve success. People relate best to stories.

View All Answers

#### Question - 48:

How do you stay up to date with industry?

#### Ans:

Discuss how you stay up to date by reading industry specific sites, magazines, and Google / yahoo news. Also make sure you stay up to date by reading the current news on the company's website.

View All Answers

#### Question - 49:

How would you impact the company?

#### Ans:

Consider first the role that you're applying for and then think of 3 ways where you could potentially impact the company's bottom line and top line. Then consider how you impact the company in a creative manner (how do you help productivity, the development of new products, marketing etc - of course this part is specific to the role you're applying for)

View All Answers

#### Question - 50:

How have you shown yourself to be a leader?

#### Ans:

Think about a time where you've rallied a group of people around a cause / idea / initiative and successfully implemented it. It could be a small or large project but the key is you want to demonstrate how you were able to lead others to work for a common cause.

View All Answers

## Question - 51:

What types of situations do you consider "unfixable"?

## Ans:

Most situations are "fixable" - the ones that are not are typically related to business ethics (someone is cheating the company, someone is stealing, etc)

View All Answers

## Question - 52:

Do you value recognition or pay more? Why?

## Ans:

Either preference is fine, but just remember you have to be able to explain why. If you say recognition, then back that up by describing how achievement really carries weight with you and how you like to feel valued in the work that you do because it validates that you're helping your teammates / customers and so forth. If you choose money, you can also explain that is important to you as validation and you can highlight how money is important to you because of your goals (financial security, providing for your family, and so forth). The key is to be authentic with your answer. However, if you say you value pay more because you're greedy - know that doesn't align usually to most company's values/vision.

View All Answers

## Question - 53:

Have you ever mentored anyone before? If yes, describe the situation?

## Ans:

Describe a time where you've helped someone else. Mentor ships can be informal so as you've helped someone over a period of time that can certainly count. The key is to highlight how you utilized certain skills/attributes like coaching, teaching, patience, communication skills, and so forth to mentor that person.

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## Question - 54:

What are your thoughts on social media for this role?

## Ans

Without a doubt, social media is becoming more and more pervasive in our jobs. You should stress that social media is not appropriate for personal use at work. However, if the company embraces social media in certain departments (for example marketing), then you may want to discuss how you could use it for work (as long as it applies to your role).

#### Question - 55:

How do you inspire others to be better?

#### Ans:

First, the key to inspiring others it to first understand what their goals and objectives are. Once you understand what people want, you can inspire them with a vision that aligns to what they care about. People generally care about having purpose, being successful (and being recognized for it), contributing in a meaningful way, and financial rewards (to a degree) and much more. Then once you understand what people set as goals, you can inspire them through 1:1 pep talks, a presentation to multiple people and so forth.

View All Answers

## Question - 56:

How would you define success?

#### Ans:

Success is defined differently for everybody. Just make sure the parameters are defined by you with regards to work life balance, financial gain, career growth, achievements, creating meaningful work / products and so forth. If you can clearly articulate what it means to you that is a strong answer.

View All Answers

## Question - 57:

What would you like to have accomplished by the end of your career?

#### Anc.

Think of 3 major achievements that you'd like to accomplish in your job when all is said and done - and think BIG. You want to show you expect to be a major contributor at the company. It could be creating a revolutionary new product, it could be implementing a new effective way of marketing, etc.

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#### Question - 58:

What's the most rewarding work you've ever done and why?

#### Ans:

Companies love it when you discuss how you've made an impact on your teammates, clients, or partners in the business or in school. It should be rewarding because of the hard work and creative process that you've put into it.

View All Answers

#### Question - 59:

What's the least rewarding work you've ever done and why?

## Ans:

Describe work you've done that you feel doesn't take advantage of your full potential. For example, "I once had to make paper copies for my job and I feel it didn't take full advantage of my skills. However, it did teach me to be humble in my work and to appreciate a good opportunity when it arose to use my skills"

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## Question - 60:

What's the difference between good and exceptionally great?

## Ans:

Being good is getting the job done as promised In DDB. Being great is delivering the work in an exceptional way that completely exceeds expectations.

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## Question - 61:

Give me an example of how you handled pressure at work In DDB?

## Ans:

The company is looking to see if you can handle pressure well. Share with them an example where you were able to stay calm during a pressure filled situation (perhaps it was a deadline, or there was an emergency with a customer occurring). Discuss the situation, your reaction and steps you took to resolve it and the outcome.

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## Question - 62:

What were the responsibilities of your last position In DDB?

## Ans:

If you want to show your ambition, you can discuss how you haven't reached all of your goals yet and in that sense aren't satisfied. However, if you want to discuss satisfaction from your job discuss an experience in which you achieved something.

View All Answers

## Question - 63:

What techniques and tools do you use to keep yourself organized In DDB?

## Ans:

Utilizing a calendar, having a notebook with your "to do" list, focusing on your top 3 priorities each and every day, utilizing a systematic way of storing documents on your computer (like box.net)

#### View All Answers

#### Question - 64:

If you had to choose one, would you consider yourself a big-picture person or a detail-oriented person?

#### Ans:

Both are important. You need to stress that. However, if you could only choose one, ask yourself In DDB - do you like to be "in the weeds" with your work, or do you want to be the one painting the vision?

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#### Question - 65:

What are you most proud of?

#### Ans:

You should be proud of all your achievements In DDB! We just don't have time to hear them all as interviewers most likely. Focus on 1 really good achievement that showcases characteristics like the following: Integrity, competitiveness, resourcefulness, intelligence, persistence, and so forth.

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#### Question - 66:

How do you feel about taking no for an answer?

#### Ans:

It's good to be persistent, but not overbearing. Everyone will face rejection at some point in their life, so at some point you'll have to take no for an answer but then learn why you were turned down.

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#### Question - 67:

If I were to give you this salary you requested but let you write your job description for the next year, what would it say?

#### Ans:

It should say the same thing - after all - if you think this salary is fair then it should suit the responsibilities!

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#### Question - 68:

What do you know about this department?

## Ans:

One good way to find out about the department is to try to "informally" interview the existing employees over coffee (outside of the office) if possible. It's hard if you don't have any connections there, but if you do a great way to learn about it. Other than that, it's often hard to learn about the department so you can turn the table back on them by asking questions to learn about it.

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## Question - 69:

What does "thinking outside the box" mean to you?

## Ans

It means not doing things exactly the same way as everyone else. You've got to challenge the status quo and bring something new to the business

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## Question - 70:

Can you perform Internet research? Please describe to me your steps in doing so?

## Ans:

Internet research can entail Google searches, industry sites, news articles, social networks and company websites.

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## Question - 71:

Do you work better on a team, with just one partner, or alone?

## Ans:

Ideally you can handle all three well, but you may have a personal preference for one or a few. The key is to make sure you understand what the job is looking for and to pair your answer with that (assuming it's true)

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## Question - 72:

What aspect of supervision do you find the most difficult?

## Ans:

Managing different personalities and keeping them focused on the goal at hand.

#### Question - 73:

How do you decide what to delegate and to whom?

#### Ans:

Identify the strengths of your team members and their availability based on the priorities they have on their plate. From there, invest the tasks upon each member based on where you think you'll get the best return.

View All Answers

## Question - 74:

What makes you a good manager?

#### Ans:

Describe how you manage people, time, money and energy in the most effective manner to achieve the best return of that investment.

View All Answers

#### Question - 75:

What role are you ready to take in a group?

#### Ans:

Ideally, you want to take on the role you're interviewing for, but you want to be flexible with your responsibilities In DDB if there are any changes.

View All Answers

## Question - 76:

What is more important to you money or success?

#### Ans:

First ask yourself that question before the interview - what are your priorities? Are money and success actual one in the same goal for you? If not, what's more important based on how do you define success?

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## Question - 77:

Rate yourself on a scale of 10?

#### Ans:

If you truly believe you're a 10, you better be able to explain why with examples / stories. If you believe you're a great contributor and have room to grow, say 8 or 9. If you're below that, explain what you would do to improve yourself to get the ranking you believe you can be.

View All Answers

## Question - 78:

How do you keep others informed on work issues?

## Ans

Possible methods:

Talking to them, emailing them, sharing best practices in meetings

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